



Interior Lighting Design Assistance Form

Please fill out and return the following form with as many of the following questions answered. The more questions that are answered, the more accurate the design will be

Your Name, Company And Contact Information:

General Information:

What is the name of the project?

Where is the project located?

When are the designs due?

NOTE: A minimum of one business week (five days) is requested, but no required, on all lighting designs. Most designs will be completed and delivered before the minimum requested time. Please allow for more time on larger projects. This due date does not account for any and all design revisions. Please plan accordingly.

Drawing Information:

Drawings and documentation: (If yes, please send a copy to CT Lighting Sales)

a. Are there Autodesk Revit or AutoCAD drawings of the building?

b. Are there PDF documents, PDF drawings, or printed drawings of the building?

If yes, please provide a copy for CT Lighting Sales to use. If no, please sketch or draw the area being lit. Providing both floor plans and ceiling plans will lead to the most accurate lighting design of the space. If the luminaires are to replace existing ones, please also insure the location of existing luminaires is noted on the drawings.

If no section view has been provided, what is the height of the ceiling?

Lighting Information:

How and where are the luminaires to be mounted? If suspended from the ceiling, please give a distance

What are the interior reflectance values? CEILING

WALLS

FLOOR

NOTE: Standard reflectance values will be used if none are given. Standard reflectance values are 0.8 ceiling, 0.5 walls, and 0.2 floor. Reflectance values may be called out by colors, such as green or dark purple, or by textures, such as wood or concrete.

What are the minimum light level requirements for the space?

FC

Use IES Standards

Where should light levels be considered (ex: Floor, workplane, ect...)

Please provide any other relevant information about the design below: